

Public Document Pack

DOVER JOINT TRANSPORTATION BOARD

White Cliffs Business Park Dover Kent CT16 3PJ
Telephone: (01304) 821199 Facsimile: (01304) 872452

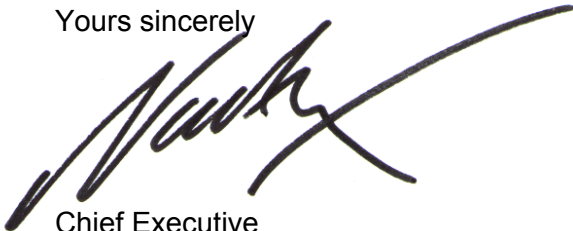
5 April 2016

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER JOINT TRANSPORTATION BOARD** will be held in the Council Chamber at these Offices on Thursday 14 April 2016 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on (01304) 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely



Chief Executive

Dover Joint Transportation Board Membership:

Dover District Council Members

N J Collor (Vice-Chairman)
T A Bond
P I Carter
T P Johnstone
M J Ovenden
D A Sargent
P Walker

Kent County Council Members

S C Manion (Chairman)
P M Brivio
G Cowan
M R Eddy
G Lymer
L B Ridings
E D Rowbotham

Town Councils and Kent Association of Local Councils (non-voting)

R J Frost (Deal Town Council)
R S Walkden (Dover Town Council)
M W Moorhouse (Sandwich Town Council)
K Gowland (Kent Association of Local Councils)
S E Hooper (Kent Association of Local Councils)

AGENDA

1 APOLOGIES



To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES**

To confirm the Minutes of the meeting of the Committee held on 18 February 2016 (to follow).

5 **PROPOSED RESIDENTS' PARKING SCHEME** (Pages 5-8)

To consider the attached report of the Director of Environment and Corporate Assets.

6 **UPDATE TO RESIDENTS' PARKING SCHEME - EXTENSION TO ZONE P, DEAL** (Pages 9-12)

To consider the attached report of the Director of Environment and Corporate Assets.

7 **RECOMMENDATION FROM SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE - PUBLIC TRANSPORT LINKS TO HOSPITALS**

At its meeting held on 23 March 2016, Dover District Council's Scrutiny (Community and Regeneration) Committee made the following recommendation to the Dover Joint Transportation Board:

'That the Scrutiny (Community and Regeneration) Committee is extremely concerned about the lack of direct public transport connectivity from the major population centres in the district to hospitals in east Kent, and it requests that the Dover Joint Transportation Board takes up the matter on its behalf with a view to seeking a resolution to the problem as quickly as possible.'

8 **CONSULTATION ON SUBSIDISED BUS SERVICES**

The Planning and Operations Manager – Public Transport, Kent County Council will attend the meeting to answer questions.

9 **CLEARANCE OF LITTER ON HIGH-SPEED ROADS** (Pages 13-16)

To consider the attached report of the Director of Environment and Corporate Assets.

10 **HIGHWAY WORKS PROGRAMME 2016/17** (Pages 17-26)

To consider the attached report of the Head of Transportation, Kent County Council.

11 **EXCLUSION OF THE PRESS AND PUBLIC** (Pages 27-29)

The recommendation is attached.

The procedure for determining applications for on-street disabled persons' parking bays is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

12 **APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS** (Pages 30-42)

To consider the attached report of the Director of Environment and Corporate Assets.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Support Officer, telephone: (01304) 872303 or email: kate.batty-smith@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

DOVER DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

DOVER JOINT TRANSPORTATION BOARD – 14 APRIL 2016

PROPOSED RESIDENTS' PARKING SCHEME

Recommendation

The Board is asked to agree that the Residents' Parking Scheme detailed in this report be formally advertised and in the event that no objections are received, that the scheme is recommended to be sealed by Kent County Council. Any objections received to the formal advertisement will be referred back to a future meeting of the Board for further consideration prior to making any final recommendations.

Contact Officer: Christopher Allen ext 2054

Reasons why a decision is required

1. Parking Services at Dover District Council is responsible for the processing of waiting restrictions having regard to the Kent/District – Transport Operations – Protocol No 3, 'Parking Delivery.' It is necessary for the Board to consider whether the proposals outlined in this report should progress and be formally advertised.

Evaluation of options available to the Council

2.
 - i) To agree to the recommendation that the proposed scheme be formally advertised; or
 - ii) To amend the proposed scheme and consult a second time with the residents before bringing the matter back before this Board for approval for the amended scheme to be formally advertised; or
 - iii) To withdraw the proposed scheme.

Information to be considered in taking the decision

3. In January 2016, following consideration of a petition submitted by residents of Beechwood Avenue on parking in that road, the Scrutiny (Policy and Performance) Committee resolved "That the Director of Environment and Corporate Assets be requested to prepare a report for the 22 March 2016 meeting of the Scrutiny (Policy and Performance) Committee to identify options for a permit parking scheme that helps residents by improving the availability of parking for residents, reduces illegal and dangerous parking, is safe and preserves residents' access to their drive ways and access to Beechwood and Wellington Court."
4. Beechwood Avenue, Deal is a one-way residential road, running north-west to south-east. On the north side is an access road to Wellington Court and on the south is an access road to Beechwood Court. Parking is unrestricted on the south side although

there are a number of “dog bone” markings indicating entrances to residents’ driveways. Parking on the north side is restricted, with no parking allowed between 8.30am and 5.30pm Monday to Friday. This is indicated by a single yellow line and two notices at either end of the road. If a vehicle parked on the north side of the road outside of the above restrictions, Parking Services would not be able to carry out any enforcement action. However, if the vehicle caused an obstruction the police have the powers to deal with this offence.

5. It is recognised that this is not a satisfactory situation for the local residents and therefore it is proposed that a Residents Parking Scheme be introduced which will address the problems.
6. The scheme would cover Beechwood Avenue, Parkside and parts of Mill Road and London Road. Parking restrictions would apply Monday to Saturday from 8.30am to 5.30pm, and would allow those in possession of a relevant permit to park in the area without restriction. Otherwise there would be a limited waiting period of two hours with no return within four hours. In addition, double yellow lines would be introduced along the north side, preventing parking at any time. The south side would remain as it currently is.
7. The above proposal was reported to the Scrutiny (Policy and Performance) Committee on 22 March 2016 who resolved that it be recommended to the Dover Joint Transportation Board:
 - a) That a Residents Parking Scheme be introduced covering Beechwood Avenue, Parkside, and parts of Mill Road and London Road with parking restrictions in force from Monday to Saturday (8.30am to 5.30pm) except for those in possession of relevant permit who would be allowed to park in the area without restriction.
 - b) That the petition received by the Scrutiny (Policy and Performance) Committee at its meeting held on 19 January 2016 be considered as the informal consultation with residents.
 - c) That with the agreement of the Chairman of the Dover Joint Transportation Board, Councillor S C Manion, this matter be considered at the meeting of the Board to be held on 14 April 2016.
8. In light of the recommendation of the Scrutiny (Policy and Performance) Committee on 22 March 2016, the Board is requested to permit the scheme to be formally advertised and in the event that no objections are received that the scheme be recommended to be sealed by Kent County Council. Any objections received to the formal advertisement will be referred back to a future meeting of the Board for further consideration prior to making any final recommendations.

Consultation Statement

The Portfolio Holder for Access and Licensing has been consulted on the proposal outlined in this report. As part of the statutory process a formal advertisement will be undertaken for the proposal through which objections can be made.

Impact on Corporate Objectives

The proposed changes to the waiting restrictions outlined in this report will foster improved opportunity and access.

Attachments

Appendix A Plan showing the extent of the proposed Zone R residents parking scheme.

Appendix B Report dated 22 March 2016 submitted to the Scrutiny (Policy and Performance) Committee

ROGER WALTON
Director of Environment and Corporate Assets.

Key to Map



Proposed extent of Zone R Residents' Parking Scheme



Zone R signs and posts on footway adjacent to white marked parking bays

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Dover District Council licence no. 100019780 published 2013.



Prepared by
Property Services
Dover District Council
Honeywood Close
White Cliffs Business Park
Dover CT16 3PJ
Tel: (01304) 821199

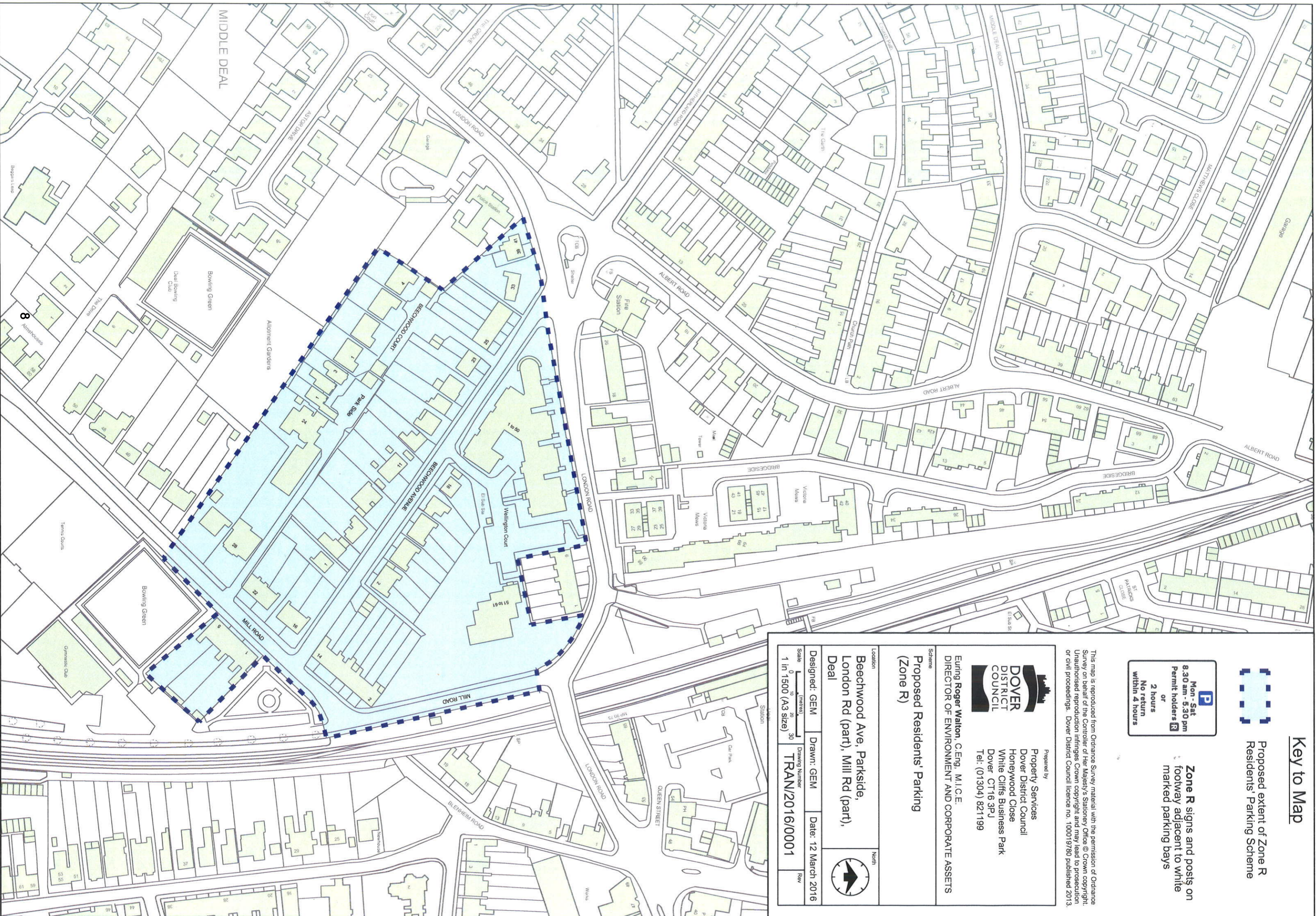
Euring Roger Walton, C.Eng, M.I.C.E.
DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

Proposed Residents' Parking (Zone R)

Location
Beechwood Ave, Parkside,
London Rd (part), Mill Rd (part),
Deal



Designed: GEM	Drawn: GEM	Date: 12 March 2016
Scale 0 10 20 30 (metres)	Drawing Number	Rev
1 in 1500 (A3 size)	TRAN/2016/0001	



DOVER DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

DOVER JOINT TRANSPORTATION BOARD – 14 APRIL 2016

ZONE P RESIDENTS' PARKING EXTENSION, DEAL – UPDATE REPORT

Recommendation:

The Board is asked to note the report.

Contact Officers: Gordon Measey Ext 2422
Des Connolly Ext 2793

Reasons why a decision is required

1. The Board Members may recall that in April 2014 a new Zone P residents' parking scheme was introduced in Deal covering Bridgeside, and parts of Albert Road and London Road (see plan attached as Appendix A to this report).
2. It was explained to the Board and the residents at the time that Zone P could later be expanded to cover neighbouring roads such as Sutherland Road, the remaining half of Albert Road together with some sections of Church Path and Middle Deal Road.
3. There is, however, a parking capacity problem with Middle Deal Road. Presently cars park on both sides of the roads along the section between the Matthews Close and Southwall Road junctions. This narrows down the available carriageway restricting traffic flow. Representatives from KCC Highways and the Traffic Police had advised that any formal residents' parking scheme should not include parking on both sides of the road. This would have resulted in a noticeable loss of on-street parking when compared to the current parking arrangement.
4. One option would be to offer a residents' parking scheme along Middle Deal Road on the understanding that parking would be removed along one side. However, an alternative is being looked at which might maintain parking on both sides for part of its length.
5. Outside odd numbers 35-49 Middle Deal Road there is a sloped verge in-between the carriageway and flag-stoned footway. It may have been grassed at one time, but is currently hardscaped in old tarmac with a pair of worn concrete steps opposite each of the front doors of the abutting terraced properties (see images attached as Appendix B to this report). It's debatable if the steps serve any useful purpose today, given their condition and the current on-street parking across the top of each flight. If these steps were removed together with the other trip hazards and the entire area re-surfaced to take the weight of vehicles, then part of the parking places could be marked over the re-surfaced verge, thereby allowing sufficient space for parking on both sides of the road.
6. It is stressed that allowing formal residents' parking on both sides of Middle Deal Road is dependent on the completion of the above works and could only apply to the section

of road adjacent to the verge and not the section beyond leading up to the Southwall Road junction. So the extent of the expansion of the residents' scheme along Middle Deal Road would likely need to have to stop at the boundary of No 49 (where the verge ends), to save losing any parking beyond (see Appendix A to this report).

7. In order for the verge works to proceed, highway funding will need to be secured. Estimates are currently being sought by the KCC Highway Teams after which any available funding (and any shortfalls) should be known. The outcome will determine whether the current parking capacity can be maintained along the affected section of road.
8. Once the outcome is known, the consultation with the residents within the proposed extension area can commence.

Attachments

Appendix A Plan showing existing extent and proposed extension of Zone P Residents' Parking Scheme.

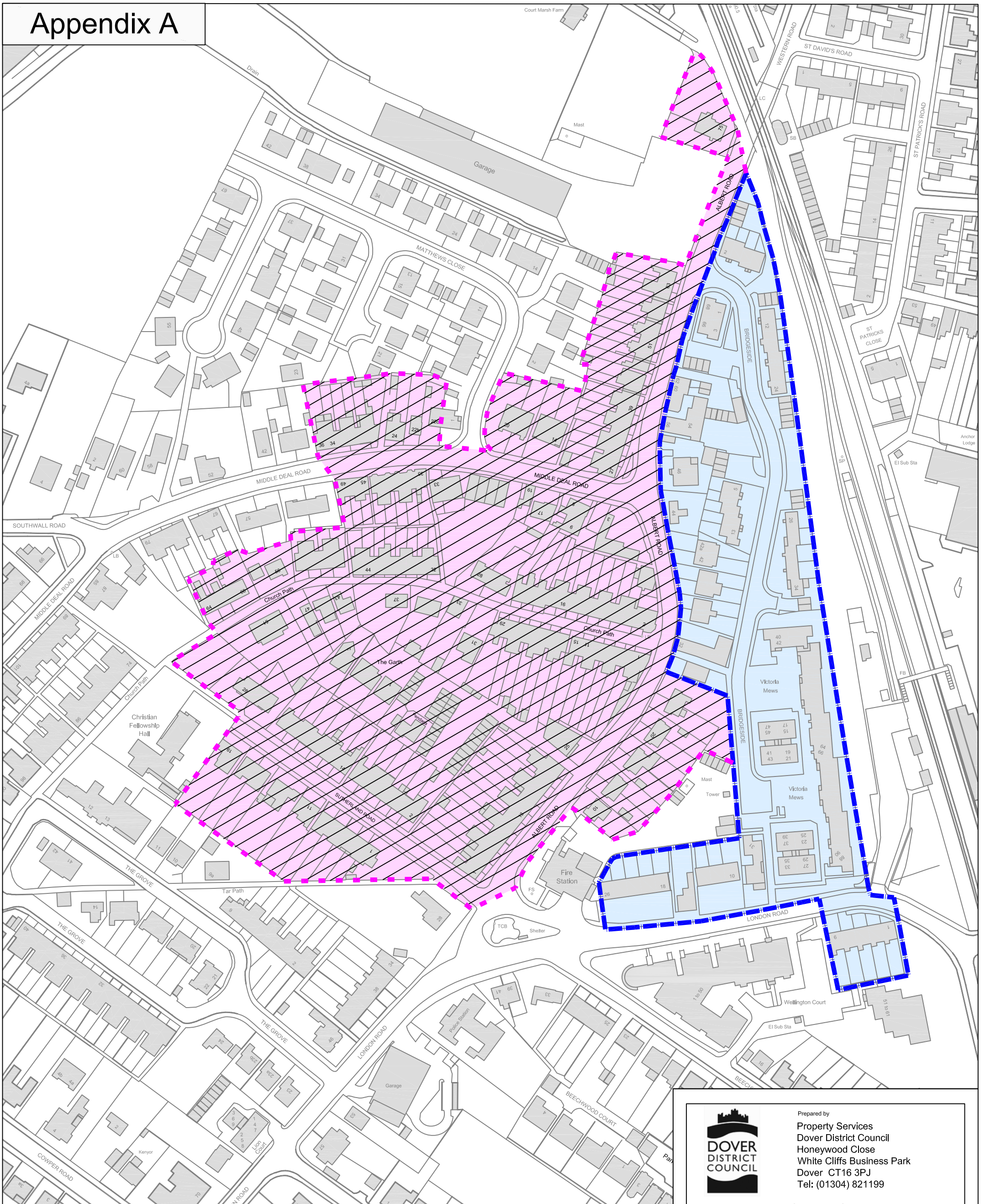
Appendix B Images showing steps and verge outside Nos 35-49 Middle Deal Road

ROGER WALTON

Director of Environment and Corporate Assets

The officer to whom reference should be made concerning inspection of the background papers is the Highways and Parking Team Leader, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ. Telephone: (01304) 821199, Extension 2422

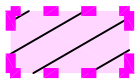
Appendix A



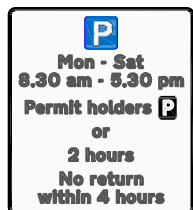
Key to Map



Current extent of Zone P Residents' Parking Scheme



Proposed extension to Zone P Residents' Parking Scheme



Zone P signs and posts on footway adjacent to white-marked parking bays

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Dover District Council licence no. 100019780 published 2016.

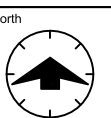


Prepared by
Property Services
Dover District Council
Honeywood Close
White Cliffs Business Park
Dover CT16 3PJ
Tel: (01304) 821199

Euring Roger Walton, C.Eng, M.I.C.E.
DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

Scheme
Proposed Extension of Residents' Parking (Zone P)

Location
Albert Road , Church Path (part of),
Middle Deal Road (part of),
Sutherland Road, Deal



Designed: GEM Drawn: GEM Date: 31 March 2016

Scale 1 in 1500 (A3 size) Drawing Number TRAN/2016/0002 Rev

APPENDIX B

Images of hardscaped verge outside odd no.s 35 - 49 Middle Deal Road



DOVER DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF ENVIRONMENT AND CORPORATE ASSETS

DOVER JOINT TRANSPORTATION BOARD - 14 APRIL 2016

Subject: CLEARANCE OF LITTER ON HIGH SPEED ROADS

Purpose of the report: To advise the Joint Transportation Board on the arrangements in place to deal with litter and waste deposited on the verges along high speed roads within the District.

Recommendation: To note the report and the action being taken.

1. Summary

- 1.1 At the last JTB meeting on 18 February, the Board expressed concerns about the amount of litter and waste on verges beside the A20, A2 and other roads in the district such as the A256 and requested a report setting out what steps are being taken to address this problem.
- 1.2 This report has been prepared in response to these concerns.

2. Introduction and Background

Background

- 2.1 Section 89 of the Environmental Protection Act 1990, sets out the various responsibilities with regard to the **“Duty to keep land and highways clear of litter”**, with the responsibility to ensure that the highway or road is, so far as is practicable, kept clean split between:
 - a) Each local authority, as respects any relevant highway or relevant road for which it is responsible,
 - b) The Secretary of State, as respects any trunk road which is a special road and any relevant highway or relevant road for which he is responsible.

(Special Roads are roads on which certain types of traffic are prohibited, under the Highways Act 1980. All motorways are Special Roads, together with some high-grade dual carriageways. It is understood that the only non-motorway special road that has been identified is the A282 in Essex and Kent, between M25 junction 30 and south of M25 junction 1b. This section of road includes the Dartford – Thurrock River Crossing.)

- 2.2 In allocating these responsibilities, the Act accepts that “In determining what standard is required, as respects any description of land, highway or road, for compliance with subsections (1) and (2) above, regard shall be had to the character and use of the land, highway or road as well as the measures which are practicable in the circumstances.”
- 2.3 This principal is taken forward within the Code of Practice on Litter and Refuse published by Defra which states that; *“On motorways, where safety issues are paramount, it is recommended that cleansing is always carried out alongside routine maintenance to aid maintenance of standards. The issues of practicability pertaining*

to motorways are recognised, but examples of good practice in regular operation include the use of moving blocks, or scavenging crews, which have proved to be effective in tackling littered areas. Some areas with slower traffic flows such as on-off roads and roundabouts are often the most littered but are actually easier to manage than areas with less refuge and higher traffic speeds such as central reservations. In general, managers should identify times at which roads are least busy or obstructed and cleansing should be carried out at these times. This may mean working outside normal working hours.”

2.4 The Council’s responsibilities for cleansing are undertaken by Veolia as part of the Waste and Street Cleansing Contract. The contract is an output based contract, with response times to restore areas to required standard of cleansing set in line or above those recommended in the Code of Practice. The majority of high-speed roads are included in Zone 3 , which has response times to restore to Grade A ranging from 3 days to 14 days depending on the level of littering.

2.5 Veolia prepared a series of Service Delivery Plans (SDP) as part of the tender submission Veolia. The SDP for Street Cleansing noted that:

“There are a number of high speed roads within the administrative areas of Dover and Shepway, specifically the A2, A20, A256, A257, A258 and A259. Specific risk assessments will be required for working on these roads. The outcome of this may require the provision of traffic management resources such as mobile lane closures. Our understanding is that no specific street cleansing traffic management currently takes place, and in particular for the A2 and A20 work is programmed where possible when there are road closures for other services, and we propose to continue with this practise and will liaise with the Supervising Officer and relevant authorities accordingly.

Based upon the information we were provided during the dialogue process and what work is currently undertaken and in order not to distort our price we have not included costs for mobile lane closures within our price. However, should circumstances change and mobile lane closures become a future requirement Veolia operates a dedicated mobile lane closure team, which is described in greater detail below, and we would be happy to provide advice and relevant costs should this be required in future.

Veolia operate a specialist Mobile Lane Closure Team based in Kent who are specifically trained to provide this support to all contracts within the region that require it. The unit operate on a self-funding basis with the recipient contract being charged an hourly rate for the service.

The relevant roads will be risk assessed and specific Safe Systems of Work developed for each. The Safe System of Work details procedures, signage and uniform to safely carry out the operation in accordance with Chapter 8 The Mobile Lane Closure Technique issued by the Highways Agency and Sector Scheme 12C for Quality Management in Highway Works. Mechanical Brooms will be deployed for the cleansing of nearside kerbs, central reservations, traffic islands and roundabouts. A team of litter pickers will also be employed along with a predetermined no of cage tippers depending upon the length of the task.”

Operational Arrangements

- 2.6 As noted above, within the terms of the contract with Veolia, whilst the basic cost of litter picking is covered within the contract, night working is an additional expense and in addition the Council bears the full costs of the associated traffic management as it would have been unreasonable for the contractor to be expected to cover this within his scheduled rates.
- 2.7 The amount of littering on the local road network, and particularly the A2 and A20 roads within the District, which has built up over recent months is without precedent. Much of this is as a direct consequence of freight traffic queuing awaiting access to the Port, and leaves this authority with making the necessary arrangements to clean the verges safely and remove the debris left behind.
- 2.8 Following several serious accidents in the UK over recent years involving fatalities during cleansing operations, safety considerations are now rightly paramount and in order to clean verges on high speed roads such as the A2 and A20, we are quite clear that lane or carriageway closures are needed, which due to the traffic volumes are only ever consented overnight. However, obtaining consent for lane closures proves a constant challenge and quite often booked slots are lost as we can be denied access on the evening if traffic volumes are perceived to be too high or the weather is inclement.
- 2.9 Recent examples include:
- 17.11.2015 Delayed 3 hours due to Dover TAP
 - 18.11.2015 Crew waited for few hours, was not allowed on A20 due to Dover TAP
 - 19.11.2015 Dover TAP in place therefor not permitted to work on A20
 - 01.02.2016 Could not work due to accident on A20 for 3 hours
 - 02.02.2016 Could not work due to Dover TAP for 3 hours
- 2.10 There are also only a limited number of traffic management contractors working within the Kent area who are authorised to undertake this work and situations can often arise where the crews have other contractual commitments elsewhere in the south east which can limit their availability to undertake traffic management work on the behalf of Veolia and the Council. When making bookings for lane closures there are therefore a number of factors which can limit access.
- 2.11 Where possible, we seek to take advantage of closures arranged by other contractors to undertake maintenance on the road who may be undertaking work such as changing lighting columns or crash barriers for example. However, this requires the consent of the individual contractors concerned and there is often a reluctance on the part of individual site managers to allow access; a matter we are taking up with Highways England.
- 2.12 It has to be questioned as to whether it is reasonable, for the burden of cleansing the A2 and A20 to fall on this authority given that any cleansing required on the M20 as far as the Round Hill tunnels is undertaken by Highways England contractors at their cost and is not the responsibility of the individual local authorities. There is I would suggest a strong argument that their responsibility should be extended to the Aycliffe Roundabout.
- 2.13 However for now, the problem is ours and we are therefore putting plans in place for a District-wide 'spring clean' operation to improve the appearance of all such roads across the District. For example, three nights have been booked to clean the A20 on

21-23 March, and four nights for the A2 on 4-7 April. Hopefully by the time the JTB meets this will have made a difference.

- 2.14 We are also forward booking lane closures for the months ahead although as noted above these can be cancelled at short notice.
- 2.15 As regards roads such as the A256, A257, A258 and Whitfield Hill, similar arrangements apply although consent here needs to be obtained from Kent Highways as the Highways Authority rather than Highways England. This is more straightforward and given lower traffic speeds and volumes day time working is allowed.
- 2.16 Cleansing operations are scheduled for most of the main roads and for example Whitfield Hill has been dealt with during recent weeks with plans in place for the A256 and other routes during the coming weeks. However the reduction in the standard and frequency of verge mowing alongside the highway is making litter clearance more difficult.

Conclusions

- 2.17 As noted above, it has to be questioned as to whether it is reasonable, for the burden of cleansing the A2 and A20 to fall on this authority given that any cleansing required on the M20 as far as the Round Hill tunnels is undertaken by Highways England contractors at their cost and is not the responsibility of the individual local authorities.
- 2.18 The Council is therefore seeking to lobby Government to require them to amend the legislation and place the duty to keep land and highways clear of litter on all trunk roads with the Secretary of State alone.

3. Identification and Evaluation of Options

- 3.1 The report is to note only so there are no options.

4. Resource Implications

- 4.1 None.

5. Corporate Implications

- 5.1 Not applicable.

6. Appendices

- 6.1 None.

7. Background Papers

- 7.1 None.

Contact Officer: Roger Walton Ext: 2420

To: Dover Joint Transportation Board
By: KCC Highways, Transportation and Waste
Date: 14 April 2016
Subject: Highway Works Programme 2016/17

Classification: Information Only

Summary: This report updates Members on the identified schemes approved for construction in 2016/17

1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2016/17

Footway and Carriageway Improvement Schemes – see Appendix A

Drainage Repairs & Improvements – see Appendix B

Street Lighting – see Appendix C

Transportation and Safety Schemes – See Appendix D

Developer Funded Works – Appendix E

PROW – Appendix F

Bridge Works – see Appendix G

Traffic Systems – see Appendix H

Combined Member Fund – see Appendix I

Conclusion

1. This report is for Members information.

Contact Officers:

The following contact officers can be contacted on **03000 418181**

Toby Howe	East Kent Highway Manager
Steve Rivers	Dover District Manager
Sue Kinsella	Street Lighting Manager
Katie Moreton	Drainage Manager& Interim Structures Manager
Alan Casson	Road and Footway Asset Manager
Toby Butler	Traffic Systems

Appendix A – Footway and Carriageway Improvement Schemes

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

Machine Resurfacing – Contact Officer Byron Lovell			
Road Name	Parish	Extent / Description of Works	Current Status
Menzies Road	Whitfield	From Honeywood roundabout to Focal Point roundabout	To be programmed
Footway Improvement - Contact Officer Neil Tree			
Ash Road	Sandwich	From the level crossing to its junction with the A256 Roundabout. (Footway protection treatment).	To be programmed (Works subject to specialist contractor assessment)
Surface Treatments - Contact Officer Clive Lambourne			
Road Name	Parish	Extent of Works	Current Status
Micro Surfacing			
Kearsney Avenue	Temple Ewell	Whole length Microsurfacing	To Be Programmed
Surface Dressing			
Sandwich Road	Ash	Sandwich Roundabout to 235m west of Guilton Surface Dressing	To Be Programmed
Roman Road	Staple	Little Shatterling Farm to Wingham Wildlife Park Surface Dressing	To Be Programmed
Ash Bypass	Ash	Sandwich Roundabout to 235m west of Guilton Surface Dressing	To Be Programmed
Ramsgate Road	Sandwich	Monks Way Roundabout to Sandwich Bypass Surface Dressing	To Be Programmed
Alkham Road	Alkham	At Chilton Farm Surface Dressing	To Be Programmed

Appendix B – Drainage

Drainage Repairs & Improvements - <i>Contact Officer Katie Moreton</i>			
Road Name	Parish	Description of Works	Current Status
Fleming Road	Staple	Installation of new drainage system	At Design Stage
Nash Road	Ash	Installation of new soakaway and associated drainage	At Design Stage
Dover Road	Walmer	Installation of new drainage system and carriageway repairs	At Design Stage
Nash Road	Staple	Installation of new soakaway and associated drainage	At Design Stage
A256 Sandwich Bypass	Whitfield	Installation of new soakaways and associated drainage	At Design Stage
Alkham Valley Road	Alkham	Drainage Improvements (Working with Affinity Water)	At Design Stage

Appendix C – Street Lighting

Structural testing of KCC owned street lights has identified the following as requiring replacement this financial year. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

Street Lighting Column Replacement – <i>Contact Officer Sue Kinsella</i>			
Road Name	Parish	Description of Works	Status
Bench Street	Dover	Replacement of 10 street lights complete with LED Lanterns	Works to be completed by end of March 2016
King Street	Dover	Replacement of 9 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Market Square	Dover	Replacement of 12 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Cannon Street	Dover	Replacement of 11 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Biggin Street	Dover	Replacement of 9 street lights complete with LED Lanterns	Works to be completed by end of March 2016
St Davids Avenue	Dover	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by end of March 2016
St Georges Crescent	Dover	Replacement of 1 street light complete with LED Lantern	Part Complete Works - to be completed by end of March 2016
St Nicholas Close	Deal	Replacement of 4 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Freemans Way	Deal	Replacement of 4 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Redsull Avenue	Mill Hill	Replacement of 4 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Douglas Avenue	Mill Hill	Replacement of 5 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Bulwark Road	Deal	Replacement of 3 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Arthur Road	Deal	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Charles Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Mongeham Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Wilmott Place	Eastry	Replacement of 1 street light complete with LED Lantern	Works Completed

Monks Way	Sandwich	Replacement of 1 street light complete with LED Lantern	Works Completed
The Marina	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
The Chain	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Herbert Street	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Templeside	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
The Beach	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
Ash Road	Sandwich	Replacement of 2 street lights complete with LED Lanterns	Works Completed
Deal Road	Sandwich	Replacement of 3 street lights complete with LED Lanterns	Works Completed
Mason Dieu Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Marina Parade	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by March 2016
Mary Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Northbourne Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Pencester Road	Dover	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Poulders Gardnens	Sandwich	Replacement of 2 street lights complete with LED Lanterns	Works Completed
Sandown Road	Sandwich	Replacement of 3 street lights complete with LED Lanterns	Works Completed
Sheridan Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Trinity Place	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
The Street	Ash	Replacement of 1 street light complete with LED Lantern	Works Completed
Whitefriars Way	Sandwich	Replacement of 3 street lights complete with LED Lanterns	Works Completed

Woodnesborough Road	Sandwich	Replacement of 3 street lights complete with LED Lanterns	Works Completed
York Street	Dover	Replacement of 5 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Cannon Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Golf Road	Deal	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by end of March 2016
Folkestone Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016
Campbell Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end of March 2016

Appendix D – Transportation and Safety Schemes

Local Transport Plan Schemes - Contact Officer Richard Heaps			
Road Name	Parish	Description of Works	Current Status
Sandwich	Sandwich	Dropped kerbs to facilitate pedestrian access	Scheme on hold due to budget constraints.
Queen Street	Dover	Alterations to improve cycle crossing point	Scheme on hold due to design issues.
A257 Canterbury Road	Wingham Well	New footway in front of the properties on the South Eastern side of the road (Frema to Willow Cottage)	Design complete. Consultation undertaken and scheme on hold pending budget allocation for progression in 2016/17.
Dover Road/ Ringwould Road	Deal	Signing improvements (CRM)	Scheme Complete
Various Roads	Capel Le Ferne	20 mph scheme to encourage increased levels of walking and cycling	Detailed design undertaken, statutory consultation underway
Local Growth Fund Schemes - Contact Officer Richard Heaps			
South Street	Deal	Alterations to incorporate improved bus facilities	Works commenced on 8 February and will run for 12 weeks

Appendix E – Developer Funded Works

Developer Funded Works (Section 278 Agreement Works)			
Scheme Name	Parish	Description of Works	Current Status
Coombe Valley Road (Buckland Hospital)	Dover	Construction of vehicular accesses at Buckland Hospital	Phase 4 New Bellmouth access underway.
Old Park Hill	Dover	Footway works connected to S38 development	Works underway.
A20 York Street Roundabout	Dover	Roundabout to be changed to Traffic Signalled Junction	Works to start in August 2016.
A20 Prince of Wales Roundabout	Dover	Roundabout to be changed to Traffic Signalled Junction	Monday 22nd February 2016 to August 2016.
Cranleigh Drive	Whitfield	Provision of a new access for Care Home	Works underway.
A258 London Road	Sholden, Deal	New Puffin Crossing	Undertaking minor remedial works.
Hyton Drive (off Church Lane)	Deal	3 new accesses leading to a Development of 194 dwellings	Temporary accesses in place to provide access for S38 works.
Spinney Lane	Aylesham	Junction improvements, Spinney Lane/Adisham Road/Pond Lane	Minor remedial works to be Undertaken to accommodate Farmer's large vehicles.
Market Place (Road 1.4) Aylesham Village Expansion Works	Aylesham	Amendments to Market Square including bend widening and additional parking areas.	Works to start in April/May 2016.
Station Road	Walmer	Relocation of bus stops on Dover Road and adjustment to kerblines on Station Road	Works to commence in March/April 2016.
Dorman Avenue North (Road 1.3) Aylesham Village Expansion Works	Aylesham	New footways and laybys and resurfacing of carriageway	Footways and laybys complete. Carriageway to be reconstructed.

Lasletts Yard, Marshborough Road	Woodnesborough	New bellmouth access, new footway and crossovers	Works underway.
Coombe Valley Road (Rosewood Heights)	Dover	New access into private development	Undertaking minor remedial works.
The Street	Preston	Pedestrian/Footway improvements	Awaiting Technical Acceptance.
Hammill's Brickworks, Hammill Road/Selson Lane	Woodnesborough	New bellmouth access into private development and minor amendments to existing access	Works underway.
Castle Street/ Russell Street/Dolphin Passage	Dover	Traffic calming works on Castle Street, new turning head and associated highway works on Russell Street and improvements to footways in Dolphin Passage	Traffic calming works complete on Castle Street. Works ongoing on Russell Street and Dolphin Passage.
Grove Road/Stourmouth Road	Preston	New bellmouth access into private development and new footways.	Works underway.

Appendix F - Public Rights of Way

Public Rights of Way – Contact Officer Andrew Hutchinson			
Path No	Parish	Description of Works	Current Status
EB10	Dover	Provision of stone surface to footpath	Complete
ER55A, ER60 & EB13	Guston	Surface improvements to byways North Downs Way	Complete

Appendix G – Bridge Works

Bridge Works – contact officer Kathryn Moreton			
Road Name	Parish	Description of Works	Current Status

No works planned

Appendix H – Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

Traffic Systems - Contact Officer: Toby Butler		
Location	Description of Works	Current Status
No traffic signal refurbishment work being carried out this year		

Appendix I – Combined Member Fund – programme update for the Dover District

The following schemes are those which have been approved for funding by both the relevant Member and by Roger Wilkin, Director of Highways and is up to date as of 14 March 2016.

The details below are for Highway Schemes **only** and **does not** detail contributions Members have made to other groups such as Parish and District Councils or list traffic speed surveys.

More detail on their schemes can accessed by each Member via the online database or by contacting their Combined Member Fund Engineer.

Pam Brivio

Scheme	Status
Beaufoy Road, Dover - Investigation of 'Unsuitable for HGVs' sign	Handed over for delivery

Gordon Cowan

Scheme	Status
The Linces, Dover – road widening including waiting restrictions and relocation of bus stop	Design in progress. Put on hold for carry over to next year.

Mike Eddy

Scheme	Status
Manor Road & London Road, Deal – review of signage and car parking for hall	Handed over for delivery – largely complete but some outstanding works.
Kingsdown Road, Walmer - Gateway	Scheme put on hold for consideration next financial year
Beach Street, Deal – coloured surfacing and improved signage	Scheme put on hold for consideration next financial year
Golf Road, Deal - waiting restrictions	Handed over for delivery
Walmer – 3 x new trees	Works complete

Geoff Lymer

Scheme	Status
No current schemes	

Steve Manion

Scheme	Status
Cooting Road, Aylesham – Waiting restrictions	Traffic Regulation Order complete. Works have been ordered.

Leyland Ridings

Scheme	Status
Sandown Road, Sandwich – extension of yellow lines	Works Complete
Sandown Road, Sandwich – yellow lines to form passing place	Design in progress
Preston Road, Stourmouth – new unsuitable for HGV sign	Handed over for delivery

Eileen Rowbotham

Scheme	Status
Manor Road & London Road, Deal – review of signage and car parking for hall	Handed over for delivery
Kingsdown Road, Walmer - Gateway	Scheme put on hold for consideration next financial year
Beach Street, Deal – coloured surfacing and improved signage	Scheme put on hold for consideration next financial year
Golf Road, Deal - waiting restrictions	Handed over for delivery
Walmer – 3 x new trees	Works complete

1.1 Legal Implications

1.1.1 Not applicable.

1.2 Financial and Value for Money Considerations

1.2.1 Not applicable.

1.3 Risk Assessment

1.3.1 Not applicable.

Contacts: Toby Howe / Steve Rivers 03000 418181

DOVER DISTRICT COUNCIL

DOVER JOINT TRANSPORTATION BOARD – 14 FEBRUARY 2016

EXCLUSION OF THE PRESS AND PUBLIC

Recommendation

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the item to be considered involves the likely disclosure of exempt information as defined in the paragraph of Part I of Schedule 12A of the Act set out below:

<u>Item Report</u>	<u>Paragraph Exempt</u>	<u>Reason</u>
Applications for Disabled Persons' Parking Bays	1 and 2	Information relating to any individual and Information which is likely to reveal the identity of an individual

DOVER JOINT TRANSPORTATION BOARD

PROCEDURE FOR DETERMINING APPLICATIONS FOR ON-STREET DISABLED PERSONS' PARKING BAYS

1. Under the current arrangements with Kent County Council (the Highway Authority), an applicant has to satisfy a list of criteria set by the County Council in order to qualify for a disabled person's parking bay being provided outside, or close to, his or her house. The set of criteria was adopted by this Board at its meeting held on 7 February 2005 and is as follows:
 - All applicants must hold a current and valid Blue Badge
 - All applicants must also be in receipt of, or have proof of entitlement to:

Personal Independence Payment (PIP) at the enhanced rate **or**

If under 65 years of age - entitlement to the higher rate mobility component of the Disability Living Allowance **or**

If 65 years or over – entitlement to the Higher Rate of Attendance Allowance if applicant was 65 years or over when entitlement was first claimed **or**

Another entitlement which may be allowable e.g. War Pension.
 - The applicant must not have any space available for parking their vehicle in an off-street parking facility.
 - There are parking problems within the road, for example, the applicant regularly has difficulty finding available space on-street close to his or her property (this will be assessed post-application by a highway engineer).
2. Bays will not be provided in locations which may compromise public safety, e.g. on a bend or brow of a hill, close to a junction, within a turning head of a cul-de-sac, where the road is too narrow or where parking is already prohibited, e.g. on yellow lines, zigzag lines, etc.
 3. The provision of a disabled persons parking bay **must** relieve congestion on the public highway.

Process after receipt of application

4. Providing the applicant meets the criteria set out above, the first stage in processing the application is that neighbours who may be immediately affected by the provision of a bay will be informally consulted.
5. Once informal consultation has been completed, the proposals (including any objections received) will be reported to the Dover Joint Transportation Board which will make an initial decision on whether the application should be refused or progressed to the second stage of formal advertisement and consultation. A

recommendation to refuse the application would be made to Kent County Council and would mean that the application proceeds no further.

6. If the Board agrees that the application should be progressed to the second stage, a Traffic Regulation Order (TRO) will be made. This is a legal document that allows the Highway Authority to regulate the use of bays and helps to prevent their misuse. The proposed TRO will be advertised in a local newspaper and affected parties will be formally consulted.
7. At this stage, a bay may be marked on the highway. However, it will not be enforceable until the TRO has been formally made (or 'sealed').
8. If objections are received during the formal consultation stage, they will be reported to the Dover Joint Transportation Board for a further decision. In the event that Kent County Council accepts a recommendation from the Dover Joint Transportation Board to refuse an application, the interim bay will be removed. If the Board makes a recommendation to approve the application, the TRO will be sealed. (If no objections are received during the formal consultation stage, the TRO will be sealed without further reference to the Board.)
9. It should be noted that the applicant will not have exclusive rights to the parking bay. Anyone holding a valid Blue Badge may park in the bay.
10. A TRO can take between 9 and 12 months on average from when it has been agreed in principle to the time of implementation. It is a lengthy process due to the need for the Council to adhere to the statutory procedures laid down by the Department for Transport.
11. When a bay is established on the highway it will be assessed periodically against the criteria to ensure that it is still justified. If the bay is no longer required for the original use or the criteria are no longer met, it may be removed.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted